# **General conditions of purchase of goods and services** *Project Compliance 231*



#### **Premise**

This document provides general conditions of supply to APS Arosio S.p.A. (Hereinafter also referred to as acquirer) and applies to all current and potential suppliers.

These conditions do not apply in the case of other forms of contracts underwritten unless expressly mentioned, specifically excludes cases of tooling and molds.

This document is called up in the purchase orders or order confirmations, as well as available in the updated version on the website: **www.apsarosio.com** 

Updated: July 2015

### **Corporate Responsibility**

In accordance with buyer's Code of Conduct, a document that the supplier must be aware of, the supplier undertakes to respect the conventions issued by the ILO and the United Nations on human rights and workers, including those specific to childhood, on discrimination and respect for diversity.

It also declares to respect the applicable national collective labor agreement and to seek as far as possible to apply these principles throughout the supply chain.

The supplier undertakes to comply with the rules laid down to ensure adequate levels of health and safety for workers, employees and all those affected the activity of the provider and to collaborate in the drafting of joint documents concerning safety and health in the workplace.

The supplier finally commit to inform the buyer of all possible problems relating to working conditions and workers' rights and to cooperate and participate, to the extent of its competence, to the monitoring and control of the purchaser's social responsibility actions including aspects of verification and certification.

## Safety of the product supplied

IThe supplier undertakes to deliver products and services comply with current laws, in relation to the intended use and the country of reference. It will also provide products with all labeling and declaration of conformity required by the provisions mentioned above or requests by the purchaser finally provide all the product data sheets and user manuals. These documents must be prepared in accordance with the applicable technical standards and also contain the necessary environmental information including the product disposal issues. All indications and the data provided will be referred to international testing methods and recognized.

### Other aspects of safety and hygiene

The supplier undertakes to provide, on request, the documents specified by the buyer procedures in matters of hygiene, health and safety at work and to collaborate in the preparation of the necessary documents and required by law.

The Supplier undertakes to update in a timely and immediately all the information and documents sent to the Purchaser and essential for the qualification or required by law.

Exclusive copyright - not reproducible document in any form

The supplier undertakes to cooperate if necessary in the drafting of DVRI (as provided by the Italian Consolidated Law on safety in the workplace).

The supplier's personnel should be provided with special identification card if possible exposed.

The supplier in case of violation of the above, for fact or act due to their responsibilities, takes note that the buyer may terminate with immediate effect ex art. 1456 cc any contract or arrangement in place by giving

# **General conditions of purchase of goods and services** *Project Compliance 231*



notice by registered letter with acknowledgment of receipt, with the salvation of every other option with the law and the right to compensation for damages.

### Respect for the environment

The supplier undertakes to comply with the environmental procedures present at the APS Arosio S.p.A. offices.

The supplier undertakes to provide upon request the documents and environmental authorizations, for example, authorizations to transport and waste disposal.

Unless otherwise specified wastes, residues related to their activities and possibly the waste is managed and disposed of by the supplier accordance with statutory provisions.

The supplier also undertakes according to its possibilities to cooperate in the reduction of environmental impacts. The supplier undertakes to immediately inform the buyer about any possible changes or modifications of the authorizations necessary for the service under the contract or contracts in place.

### **Legislative Decree 231 of 2001**

Pursuant to and for the purposes of this decree, the supplier undertakes, through its directors, officers, employees and collaborators, to follow in the performance of the underlying asset, the rules contained in the Code of Conduct and the Model of organization and management adopted by the purchaser, who declares to know and accept that the principles, terms and conditions.

The supplier in case of violation of the aforementioned model, made for and / or act due to their responsibilities, takes note that the buyer may terminate with immediate effect ex art. 1456 cc this contract, by giving notice by registered letter with acknowledgment of receipt, with the salvation of every other option with the law and the right to compensation for damages.

The supplier also claims not to be aware of bear investigations concerning offenses provided for by Legislative Decree 231 of 2001 and not to have been convicted by final judgment on such crimes. The supplier undertakes to promptly inform the buyer of any possible appearance or criticality of the application of this decree.

### Information and confidentiality

The supplier undertakes to provide documents, information and truthful, accurate data and which has legally. The supplier undertakes to keep strictly confidential all information, news and data coming to its attention during or in relation to any activity pertaining to the execution of contractual and commercial relationship. In particular, the following buyer information: customer lists, trade policies, data sheets and product formulations, production processes and production techniques, materials and procurement policies, industrial and competitive research, inventions and patents must be considered confidential.

The supplier undertakes to promptly report any situation that leads the loss of the security conditions and privacy, allowing the buyer to take all possible measures necessary.

The undertakings listed above shall remain valid after the termination of the contractual agreements for a period of one year and does not apply to data and information known to third parties or required by the regulatory authorities or the public authority.

The supplier declares the conformity of the purchaser's data also in accordance with Legislative Decree 196 of 2003.